

Indiana Patient Registry Training

Demographics

Important patient and incident information is needed for this tab. This tab must be saved before you are allowed to move to any of the other tabs.

Demographics Screen

The screenshot shows the Indiana Patient Registry web application. The 'Demographics' tab is highlighted with a red circle. The form is divided into several sections:

- My Facility:** ImageTrend Facility, MN 47460
- Search:** Search bar with a magnifying glass icon.
- Medical Record Number:** [Empty field]
- Trauma Registry #:** IT-130321-097
- Injury Date:** Incident Date [Empty field] Time [Empty field]
- Patient Information:**
 - Last Name: [Empty field]
 - Patient's First Name: [Empty field]
 - Middle Initial: [Empty field]
 - Date of Birth: [Empty field] / [Empty field] / [Empty field]
 - Age (at date of incident): [Empty field]
 - Age Units: Not Applicable
 - Race (Up to two): Not Applicable (dropdown menu open showing options: American Indian, Asian, Black or African American)
 - Ethnicity: Not Applicable
 - Gender: Not Applicable
 - Height: [Empty field] cm, [Empty field] in
 - Weight: [Empty field] lbs, [Empty field] kg
 - Address: [Empty field]
 - Country: United States
 - Postal Code: [Empty field]
 - City: [Empty field]
 - County: [Empty field]
 - State: [Empty field]
 - Alternate Residence: Not Applicable
 - Would you like to participate in the follow up survey?: No

Buttons at the bottom right: Save, Save and Continue.

As a user, you know you are on the “Demographics” tab when the tab is highlighted. The information on the screen should be the same as what you see here. The form is divided into tabs and you can enter information at a later time if necessary. As each tab is completed, the validity score for that particular form increases.

Demographics Screen – Medical Record # & Trauma Registry

The screenshot shows a web browser window with the URL <https://indianatrauma.isdh.in.gov/resource/menu/main.cfm>. The page title is "Indiana Patient Registry". The navigation bar includes "My Facility", "Data Exchange", "Reports", and "Report Writer". The "My Facility" sidebar lists "ImageTrend Facility, MN 47460", "Patient Discovery", "Incident History", and "Facility Setup". The main content area has a "Search" bar and tabs for "Demographics", "Injury", "Pre-Hospital", "ED / Acute Care", "Initial Assessment", "Diagnoses", and "Comorbidity". The "Demographics" tab is active, showing the "Medical Record Number" as 123456789 and the "Trauma Registry #" as IT-130321-097. Below these is the "Injury Date" section with "Incident Date" and "Time" fields.

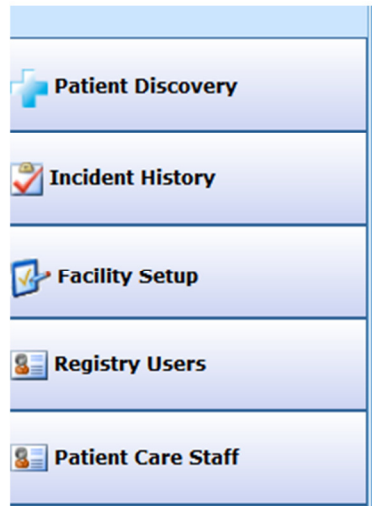
Medical Record Number	Trauma Registry #
123456789	IT-130321-097





Injury Date
Incident Date <input type="text"/> Time <input type="text"/>

The first data element on the “Demographics” tab is the “Medical Record Number” element. This is the unique incident number associated with the local trauma registry which can be used for linkage at a later date. This number is typically auto-generated with the hospital trauma registry record. This is a National Data Element.

The data element next to the Medical Record Number is the “Trauma Registry #” element. This is auto-generated by ImageTrend and provides a unique incident number associated with the state trauma registry.

Demographics Screen – Injury Incident Date



-  Patient Discovery
-  Incident History
-  Facility Setup
-  Registry Users
-  Patient Care Staff

Medical Record Number Trauma Registry

Injury Date

Incident Date Time *

Patient Information

Last Name

Patient's First Name

Middle Initial

Date of Birth / / * Age (at date of incident) * Age Un

The “Injury Date” element is the date the injury occurred. You should type this number in as MM/DD/YYYY. This is a national data element.

Demographics Screen – Injury Incident Date

The screenshot displays the 'Indiana Patient Registry' interface. The top navigation bar includes 'My Facility', 'Data Exchange', 'Reports', and 'Report Writer'. A left sidebar lists various functions: 'ImageTrend Facility', 'Patient Discovery', 'Incident History', 'Facility Setup', 'Registry Users', and 'Patient Care Staff'. The main content area is titled 'Demographics' and contains a 'Medical Record Number' field with the value '123456789'. Below this is the 'Injury Date' section, which includes an 'Incident Date' field with a calendar icon and a 'Time' field. A 'Patient Information' section at the bottom has fields for 'Last Name', 'Patient's First Name', and 'Middle Initial'. A calendar window is overlaid on the right, showing the month of March 2013, with the 21st highlighted. The calendar window also displays the 'Trauma Registry #' as 'IT-130321-097'.

Indiana Patient Registry

My Facility Data Exchange Reports Report Writer

My Facility

ImageTrend Facility
MN 47460

Patient Discovery

Incident History

Facility Setup

Registry Users

Patient Care Staff

Search

Demographics Injury Pre-Hospital ED / Acute Care Initial Assessment Diagnoses Comorbidity

Medical Record Number 123456789

Trauma Registry # IT-130321-097

Calendar - Mozilla Firefox

State of Indiana (US) https://indianatrau

March - 2013

Sun	Mon	Tue	Wed	Thu	Fri	Sat
3	4	5	6	7	1	2
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Injury Date

Incident Date Time

Patient Information

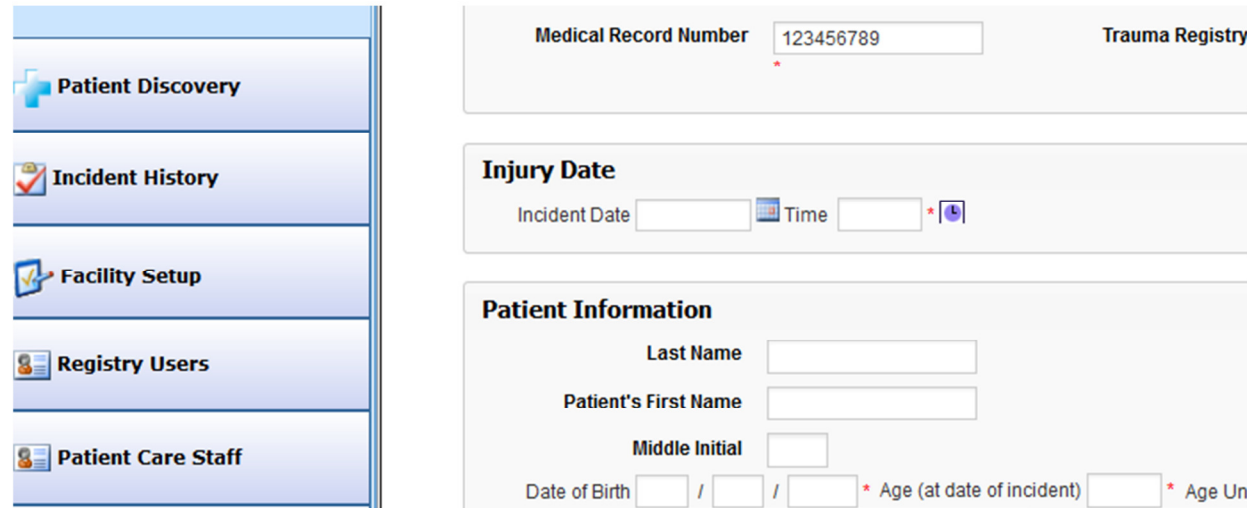
Last Name

Patient's First Name

Middle Initial

If you would prefer not to type the date in, click on the calendar icon and select a date.

Demographics Screen – Injury Incident Time & Date/Time Helper



Patient Discovery

Incident History

Facility Setup

Registry Users

Patient Care Staff

Medical Record Number 123456789 **Trauma Registry**

Injury Date

Incident Date Time *

Patient Information

Last Name

Patient's First Name

Middle Initial

Date of Birth / / * Age (at date of incident) * Age Un

The “Injury Time” element is the time the injury occurred. You should type this number in as HHMM and it is collected in military time. This is a national data element.

There is a tool called “Date/Time Helper” that will allow you to capture the dates of specific activities all at once. You can always go back and change this information as you complete the patient form, but it helps reduce the number of times you have to enter the date and time.

Demographics Screen – Date/Time Helper (2)

The screenshot shows a web application interface with a 'Demographics Screen' in the background and a foreground dialog box titled 'Auto Populate Date Fields'.

Background Form Fields:

- Injury Date:** Incident Date
- Patient Information:**
 - Last Name
 - Patient's First Name
 - Middle Initial
 - Date of Birth
 - Race (Up to two): Not American, Asian, Black, etc.
 - Address
 - Country: United States
 - City
 - Alternate Residence

Auto Populate Date Fields Dialog:

This date/time will be used to auto-populate the fields listed below.
(Click on the Label to populate)

	Dates	Times
Incident Date		
Date Discharged from ED		
Date Arrived in ED/Acute Care		
Date Trauma Team Activated		
Date Sent To CT		
Abdominal Ultrasound Date		
Blood Ordered Date		
Crossmatch Date		
Blood Administered Date		

You can click into any date field to change to a different date or to delete the auto-populate

Buttons: Save, Close

When you click on the purple clock icon, the “Auto Populate Data Fields” box appears. To auto-populate the “Date Arrived in the ED/Acute Care” date and time, click on the title and you will see the Date and Time appear. You can also manually enter each date and time. Once you are done, click “Submit”.

Demographics Screen – Patient Information

Patient Information

Last Name

Patient's First Name

Middle Initial

Date of Birth / / * Age (at date of incident) * Age Units *

Race (Up to two) * Ethnicity * Gender *

Other Race *

Height: cm
 0 in

Weight: lbs
 Kg

Address Favorite Locations

Country * Postal Code *

☐ Add to Favorite Locations

City * County * State *

Alternate Residence *

Would you like to participate in the follow up survey? *

The patient's last name, first name, middle initial, and SSN are key to marrying data between other databases, such as EMS data and Hospital Discharge data, but are not required data elements.

The "Date of Birth" element is the patient's date of birth. This data element is also key to marrying data between other databases, such as EMS data and Hospital Discharge data. This is a national data element.

The "Age" element is the patient's age at the date of the incident. This value is auto-generated in years if the patient's date of birth was entered. This is a national data element.

The "Age Unit" element is used to document the patient's age in years, months, days, or hours. This value is defaulted to "Years". This is a national data element.

Demographics Screen – Patient Information (2)

Patient Information

Last Name

Patient's First Name

Middle Initial

Date of Birth / / * Age (at date of incident) * Age Units *

Race (Up to two) * Ethnicity * Gender *

* Other Race

Height: cm 0 in Weight: lbs Kg

Address Favorite Locations

Country * Postal Code *

☐ Add to Favorite Locations

City * County * State *

Alternate Residence *

Would you like to participate in the follow up survey? *

The “Race” element is the patient’s race. If you want to select more than one race, you must hold down the shift key and select up to two options. This is a national data element.

If “Other Race” is selected in the “Race” element, a new data element will appear on the form that will allow you to textually enter the patient’s race.

The “Ethnicity” element is the patient’s ethnicity. This is a national data element.

The “Gender” element is the patient’s sex. This is a national data element.

Demographics Screen – Patient Information (3)

Patient Information

Last Name

Patient's First Name

Middle Initial

Date of Birth / / * Age (at date of incident) * Age Units *

Race (Up to two) * Ethnicity * Gender *

Other Race *

Height: cm
 0 in

Weight: lbs
 Kg

Address Favorite Locations

Country * Postal Code *

☐ Add to Favorite Locations

City * County * State *

Alternate Residence *

Would you like to participate in the follow up survey? *

The “Height” element is the patient’s height. You can enter it in cm or in.

The “Weight” element is the patient’s weight. You can enter it in lbs or kg.

The “Address” element is the home street address of the patient’s primary residence.

It is highly recommended to set up several “Favorite Locations” to quickly fill in the information regarding the patient’s city, county, state, and zip code. If you already have locations set up, click on the drop-down menu to see the list.

Demographics Screen – Patient Information (4)

The screenshot displays a 'Patient Information' form with the following fields and options:

- Last Name**: Text input field.
- Patient's First Name**: Text input field.
- Middle Initial**: Text input field.
- Date of Birth**: Text input field with slashes for month, day, and year.
- Age (at date of incident)**: Text input field.
- Age Units**: Dropdown menu with 'Not Applicable' selected.
- Race (Up to two)**: Dropdown menu with options: 'Black or African American', 'Native Hawaiian or Other Pacific Islander', 'Other Race' (highlighted), 'White', and 'Not Known / Not Recorded'.
- Ethnicity**: Dropdown menu with 'Not Applicable' selected.
- Gender**: Dropdown menu with 'Not Applicable' selected.
- Other Race**: Text input field.
- Height**: Two input fields for 'cm' and 'in' (with '0' entered).
- Weight**: Two input fields for 'lbs' and 'Kg'.
- Address**: Text input field.
- Favorite Locations**: Dropdown menu.
- Country**: Dropdown menu with 'United States' selected.
- Postal Code**: Text input field.
- Add to Favorite Locations**: Checkbox.
- City**: Text input field.
- County**: Text input field.
- State**: Text input field.
- Lookup**: Button.
- Alternate Residence**: Dropdown menu with 'Not Applicable' selected.
- Would you like to participate in the follow up survey?**: Dropdown menu with 'No' selected.
- Save**: Button.
- Save and Continue**: Button.

The “Country” element is the patient’s country where they reside. The default country is “United States” and can be changed by clicking on the drop-down menu. This is a National Data Element.

The “Postal Code” element is the patient’s home ZIP code of primary residence. When the Postal Code is entered, it will auto-generate the patient’s city, county, and state. If zip code is “Not Applicable”, complete element “Alternate Residence”. If zip code is “Not Recorded/Not Known”, complete elements: Patient’s Home State, County, and City. This is a National Data Element.

When the Postal Code is entered, it will auto-generate the patient’s city, county, and state. You have the option to “Add to Favorite Locations” in order to make the ZIP code, city, county, and state a part of the “Favorite Locations” drop-down menu in the future.

Demographics Screen – Patient Information (5)

Patient Information

Last Name

Patient's First Name

Middle Initial

Date of Birth / / * Age (at date of incident) * Age Units *

Race (Up to two) * Ethnicity * Gender *

Other Race *

Height: cm
 0 in

Weight: lbs
 Kg

Address Favorite Locations

Country * Postal Code *

☐ Add to Favorite Locations

City * County * State *

Alternate Residence *

Would you like to participate in the follow up survey? *

The “City” element is the patient’s home city (or township, or village) of residence. When the “Postal Code” element is entered, it will auto-generate the patient’s city. It will also auto-generate the patient’s county and state. This is a National Data Element.

The “County” element is the patient’s home county (or parish) of residence. When the “Postal Code” element is entered, it will auto-generate the patient’s county. It will also auto-generate the patient’s city and state. This is a National Data Element.

The “State” element is the state (territory, province, or District of Columbia) where the patient resides. When the “Postal Code” element is entered, it will auto-generate the patient’s state. It will also auto-generate the patient’s city and county. This is a National Data Element.

The “Lookup” function allows you to search for information regarding the patient’s residential location based on the information you know.

Demographics Screen – Lookup

To search for a location, enter as much information as known and click on the "Search" button. Click on the location desired to populate the run form.

State

County

City

Postal Code:

City	County	State	Postal Code
Adams (County)	Adams	IN	
Berne	Adams	IN	46711
Berne	Adams	IN	46769
Bingen	Adams	IN	
Blue Creek (Township of)	Adams	IN	
Bobo	Adams	IN	
Ceylon	Adams	IN	46740
Copess Corner	Adams	IN	46772
Decatur	Adams	IN	46733
Elm Tree Crossroads	Adams	IN	

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Once you enter the information you know, click the "Search" button and it will generate a list of options. Clicking on the City will populate that information in to the run form.

Demographics Screen – Patient Information (6)

Patient Information

Last Name

Patient's First Name

Middle Initial

Date of Birth / / * Age (at date of incident) * Age Units *

Race (Up to two) * Ethnicity * Gender *

Other Race

Height: cm
 0 in

Weight: lbs
 Kg

Address Favorite Locations

Country * Postal Code *

☐ Add to Favorite Locations

City * County * State *

Alternate Residence *

Would you like to participate in the follow up survey? *

The “Alternate Residence” element is documentation of the patient without a home ZIP code. See your data dictionary for the definitions of each term in the drop-down menu.

The “Would you like to participate in the follow up survey” element is for patients who are interested in working with private investigators to provide research information regarding the short-term effects of certain injuries.

Click the “Save and Continue” button to save the information just entered and to continue to the next tab. Clicking the “Save” button will save the information, but you will not progress to the next tab.